



Weaverville Certified Farmers' Market

34th Season

May 22nd - October 16th, 2024

4 - 7pm at the Highland Art Center Meadow

691 Main St, Weaverville CA

Market Manager – Miles Raymond

Work: (530) 623-6004 ext. 215

Cell: (805)284-3544

mraymond@tcrd.net

Director - Susan Corrigan (530) 515-9275

weavervillefarmersmarket@gmail.com

<https://weavervillefarmersmarket.org/>

PO Box 1450, Weaverville, CA 96093

Rules and Regulations

- A **Certified Producer's Certificate** must be obtained from the **County Agricultural Commissioner** prior to selling at either (*or both*) of our markets.
- All scales used at the markets must be tested, approved, and sealed by the **County Sealer of Weights and Measures**. **Certified Producers** may sell for two (2) other **Certified Producers** if they do so in accordance with state law, and they are current Weaverville Farmers Market members. **Load sheets** must be **fully filled out** and submitted for *each* **Certified Producer** making sales.
- **Produce sold at our markets must be grown without synthetic fertilizers, insecticides, or pesticides and be GMO free, fresh, and of good quality.** 'Seconds' will be displayed separately and marked accordingly. 'Sampling' must follow Health Department regulations.
- **Certified Producers may not** advertise their produce as 'Organic' unless they are **Certified Organic**.
- A sign stating "**We Grow What We Sell**" must be visibly displayed.

Artisan Food Producers

- Artisan baked goods and prepared foods are allowed if they are produced in a **Certified Commercial Kitchen**, or you have your **Cottage Food Operations (CFO) Certificate** and they are on the '**Approved Cottage Foods List**'.
- Vendors must follow all applicable Health Department and FDA regulations.
- We require our artisan food producers use **GMO-free** ingredients, and prefer them to also be **local and organic** whenever possible.
- All packaged foods must meet labeling requirements.

Herbalists

- Non-edible herbal body and cleaning products are not regulated but require a **CA Seller's Permit** as they are a taxable product.
- Ingestible herbal products must be made in accordance with FDA regulations, and they must be made in a **Certified Commercial Kitchen**. As with herbal tea labeling, for example, marketing and intended use dictates the regulatory category. For a tea to be considered a general food it can make no claims to affect the human body.
- Ingredients must be listed on the product
- We prefer our herbalists use organically grown ingredients and require that products are **GMO-free**.

Crafters

- **Crafts must be original and approximately 90% handmade.**
- Sales of crafts or other products that are not made by the vendor themselves are **strictly**

prohibited.

- **No products that may be infringing on copyright laws permitted.**
- **CA Seller's Permit** required.

‘Street Food’ Vendors

- You will need a **Temporary Food Facility Permit** from the Environmental Health Department.
- Food sold must be prepared in a **Certified Commercial Kitchen** approved by the county Environmental Health Dept.
- Food must be made by the vendor themselves, with high quality ingredients.
- We require that the ingredients used be very fresh, real (nothing artificial), **GMO-free**, and also local and organic if possible.
- Resale of sodas or drinks that are store bought, including bottled water, is prohibited.

Nursery Stock

- A **Nursery Stock License** from the Ag Dept. is required to sell plant starts.
- Plant starts must be GMO-free, disease-free, and should be grown organically.
- If selling non-edible plants, you will also need a **CA Seller's Permit**

General Information

- The Weaverville Farmers' Market Annual Membership Fee is **\$40.00** for the Calendar Year. All checks to be made out to "Trinity County Resource Conservation District"
- Market days are **Wednesdays**. The market runs from **4:00-7:00 pm in the spring & summer**, and from **3:30-6:30 pm in the fall**. The season is usually from mid-May to mid-October, depending on the weather.
- Vendors may only sell goods that were created in Trinity County or a county that is directly adjacent (touching the border) to Trinity County (this includes Shasta, Siskiyou, Humboldt, Tehama, and Mendocino)
- The Market Manager will determine when any particular commodity is in excess and will assign spaces accordingly.
- New vendors, please contact the market manager(s) to reserve a space for your first market at least one week in advance.
- Our markets are family friendly, and we encourage our vendors to dress for a festive event while keeping in mind there are children in attendance. Please wear clean attire.
- Selling and bagging of items is not to begin until the market manager signals that the market is

open.

- If a customer makes a large purchase, please attempt to help them to their vehicle.
- We strongly encourage the use of biodegradable/compostable, recyclable, and/or reusable packaging.
- There are no pets allowed at our markets due to health and safety regulations. The only exception is for service dogs.
- Our markets are smoke-free; this includes vaping.
- Vendors must notify the market manager(s) **no later than** the evening prior to market if they are unable to attend. Earlier notice is preferred, if possible.
- Please let us know if you will be missing more than one market. Vendors must contact the market manager at least 24 hours prior to returning to the market after an extended absence (missing more than two markets in a row) to reserve a booth space, if one is available.
- It's a good idea to get liability insurance for your products and display booth. Nationwide has policies specifically for vendors.

Market Fees are to be paid to the market manager at the close of each market, and are as follows:

- \$5.00 Minimum Booth Fee
- 10% of Gross Sales up to \$250.00 (*\$25.00 cap*)
- CDFA Vendor Fee \$2.00
- Checks need to be made out to the Trinity County Resource Conservation District.

Conflict Resolution

The market manager shall implement and enforce all rules and regulations pertaining to the operation of the Weaverville Farmers' Markets. Failure by a member to observe the rules and regulations of the Weaverville Farmers' Market, Trinity County Environmental Health, Trinity County (or County of Origin), or the California Department of Food & Agriculture (CDFA) is grounds for disciplinary action in a fair and equitable fashion.

A spirit of respect, consideration and cooperation must exist between members market patrons, market managers and additional staff. It is not acceptable to yell at or intimidate farmers, customers, market managers or additional staff.

All market concerns are to be presented to the market manager for resolution.

When the market manager or any other agent assigned to do so, acting in good faith, believes a seller has violated any of the market rules, a written warning will be issued. A second violation within one growing season will result in a \$20 fine and a referral to the director. A third violation within one growing season will result in expulsion from the market. Re-entry into the market may be attempted through written appeal to the market director.

The appeals process provides members with the following:

- *Notice of the alleged violation by setting forth the factual basis for it, as well as the proposed penalty*
- *14 days in which to request an appeal*
- *If an appeal is requested, an opportunity to dispute the alleged violation and/or proposed penalty before an ad hoc committee*
- *A short, written statement of decision*

Booth Set Up & Clean Up

- For everyone's safety, and to lessen our impact on the lawn, we would like to minimize backing-up and turning around. When pulling into the vending area be sure to use caution and **DRIVE SLOWLY!!** That means well under 5 mph. There are often young children and elderly folks around. Please be **ALERT and AWARE**. Give yourself plenty of time to get here and set up.
- Upon arriving, speak with the market manager(s). As instructed by our market manager(s), please drive carefully to your assigned space, park & turn off your vehicle in front of your booth space, engage your e-brake, then unload as quickly as possible (5-10 minutes) - putting your booth contents in your designated 10x10 space. Now exit to go find a parking spot. **Then, go back and set up your booth.**
- Setup Time is from 1:30-3:30pm spring/summer (market is 4-7pm), and 1:00-3:00pm in the fall (market is 3:30-6:30pm). Vendors arriving less than 30 minutes before the market begins will NOT be permitted to drive into the vending area. At the market manager's discretion late arrivals *may not be allowed* to attend that day's market. This is for the safety and consideration of your fellow vendors and our market attendees.
- Booth must be set up within the designated 10x10 space.
- Booth must have a 10x10 portable shade canopy, and the **canopy must be staked down for safety**. It is your responsibility to make sure you have adequate stakes. We have them for emergencies, but please do not rely on us providing them for you.
- Tables must be sturdy, stable, and not overloaded.
- Vendors selling both produce and crafts must display them separately; e.g. produce on one side of the booth and crafts on the other.
- All edible products and their containers must be elevated at least six inches (6") off of the ground.
- Vendors are responsible for cleaning any litter in front of or around their booth at the end of each market. In Weaverville we provide garbage service and have cans strategically placed around the lawn. Please use them and help us keep the meadow clean.
- **Clean Up Begins at the Close of Market: Please do not begin to break down your booth until the market is officially over. Vehicles are not allowed to pull into the vending area until 15 minutes after the market closes to give our customers a chance to clear out. Please be mindful and patient. If you need to leave earlier than the end of market, please talk to the managers at least 24 hours prior to market to see if we can make an exception.**

**THANK YOU FOR BEING AN IMPORTANT PART OF THE
WEAVERVILLE FARMERS' MARKET COMMUNITY!**

Trinity County Important Contacts & Links

Trinitycounty.org

**Hold down the ctrl key and click on the link to go directly to the form*

Agriculture Department/Weights & Measures

173 Tom Bell Rd., PO Box 1466, Weaverville, CA 96093

Phone: (530) 623-1356

Fax: (530) 623-1391

Business Hours Mon-Fri from 8:00 am - 5:00 pm (office open from 8:00 am -4:00 pm)

Angela Blanchard – Ag Commissioner/Sealer of Weights & Measures

Joseph Moreo – Volunteer Emeritus ablanchard@trinitycounty.org

- [Certified Producer's Certificate](#): \$23.00
- Nursery Stock License: Fee Exempt (*Sales Up to \$1,000*), \$150.00 (*Sales Above \$1,000*)
 - [Fee Exempt Nursery Stock License](#)
 - [Nursery Stock License Application](#)
- [Egg Handler Registration](#): \$75.00
- Organic Registration: \$37.50 (*to begin process, further fees assessed*)

Environmental Health Department

61 Airport Road, PO Box 476, Weaverville, CA 96093

Phone: (530) 623-1459

Fax: (530) 623-1353

Business Hours: Mon-Thurs 8:00 am - 2:00 pm (closed on Fridays)

**Please call to make special appointments between 8:00 am - 5:00 pm (including Fridays)*

Kristalynne ‘Kristy’ Anderson - R.E.H.S, Director

kanderson@trinitycounty.org

Kelly Forth - Administrative Coordinator - kforth@trinitycounty.org

Rikki Townzen – Environmental Health Specialist I – rtownzen@trinitycounty.org

Rusty Newman - Environmental Health Specialist I – rnewman@trinitycounty.org

- [Temporary Food Facility Permit](#): \$356.00 (*Farmers’ Market Vending Only*), 356.00 (*Operation All Year at Various Events*)
 - *Free for veterans and non-profits*
- Cottage Food Certificate: **A** - \$68.00 **B** - 260.00 **Hot Dog Cart** - \$395.00
 - [Cottage Food Operations - California Department of Public Health](#)
 - [Cottage Food Registration & Permit Requirements](#)
 - [Approved Cottage Foods List](#)
 - [Cottage Food Operations Overview](#)

***Certificates are free for veterans: Form DDT214 is necessary as proof.*

Important Links

[Food Safety](https://www.cdfa.ca.gov/ahfss/animal_health/Food_Safety.html)

https://www.cdfa.ca.gov/ahfss/animal_health/Food_Safety.html

[Food Labeling Requirements](https://www.cdph.ca.gov/Programs/CEH/DFDCS/CDPH%20Document%20Library/FDB/FoodSafetyProgram/GeneralFoodLabelingRequirements.pdf)

<https://www.cdph.ca.gov/Programs/CEH/DFDCS/CDPH%20Document%20Library/FDB/FoodSafetyProgram/GeneralFoodLabelingRequirements.pdf>

[CA Seller's Permit Info](https://www.boe.ca.gov/pdf/sales_in_ca.htm)

https://www.boe.ca.gov/pdf/sales_in_ca.htm

[Good Agricultural Practices \(GAP\) & Good Handling Practices \(GHP\)](https://www.ams.usda.gov/services/auditing/gap-ghp)

<https://www.ams.usda.gov/services/auditing/gap-ghp>

[Livestock Slaughter and Meat Processing Rules in CA](https://ucanr.edu/sites/grown_in_marin/files/83682.pdf)

https://ucanr.edu/sites/grown_in_marin/files/83682.pdf

[LICENSES, PERMITS, DAIRY EXEMPTION NUMBERS, REGISTRATIONS](https://www.cdfa.ca.gov/ahfss/AHFSS_Licensing.html)

https://www.cdfa.ca.gov/ahfss/AHFSS_Licensing.html

[California Laws Pertaining to Bee Management and Honey Production](https://www.cdfa.ca.gov/plant/pollinators/docs/Laws-Bee-Management.pdf)

<https://www.cdfa.ca.gov/plant/pollinators/docs/Laws-Bee-Management.pdf>

[Certified Naturally Grown](https://www.cngfarming.org/)

<https://www.cngfarming.org/>

[UCANR CA COTTAGE FOODS - HONEY](https://ucanr.edu/sites/cottagefoods/files/199755.pdf)

<https://ucanr.edu/sites/cottagefoods/files/199755.pdf>

<https://www.omri.org>

Weaverville Farmers Market Membership

2024 Season

Name _____

Phone: _____

Date: _____

Email: _____

Website: _____

Address: _____

DBA: _____

CPC#: _____ CFO#: _____ Tax ID #: _____

Certified Commercial Kitchen Address: _____

Other: _____

What is your projected start date? _____

If not attending weekly, what dates will you be at market?

What are you planning on selling at the market(s)?

Other people working at your booth:

Name: _____

Phone: _____

Name: _____

Phone: _____

Name: _____

Phone: _____

The Weaverville Farmers' Market does not cover product liability for individual vendors or liability for personal damages caused by your market display.

Liability Waiver

By signing below, I acknowledge that I understand that individual product liability and liability for my market display is my responsibility. I do hereby release the Trinity County Resource Conservation District staff, contractors, board members, and partners; and all Weaverville Farmers' Market members and associates from legal or financial liability due to my products and/or market display.

Release & Indemnity Clause

By signing below I agree to indemnify and hold harmless the Weaverville Farmers' Market and all WFM members and associates from all claims, causes of action, liability, judgments, obligations, or costs of any nature whatsoever, including but not limited to costs and attorney fees, in connection with any such claims or the like made by or on behalf of any individual and/or entity and/or the individual's and/or entity's spouse, children, heirs, assigns, insurers, guarantors, officers, directors, agents, or person or entities claiming by or through an individual or entity.

I have received a copy of the WFM Certified Farmers' Markets Rules & Regulations which I have read and understand clearly. By signing below, I agree to be respectful of, and adhere to the Weaverville Farmers' Markets Rules & Regulations:

Signature: _____ **Date:** _____

Please turn in the original to market manager(s) or send to P.O. Box 1450, Weaverville, CA with your check or money order prior to your first market. Thank you.

Office Use Only

Paid Membership Dues: _____